



**JOB OPPORTUNITY  
DEPARTMENT OF CORRECTIONS  
WHITTLESEY ROAD  
P.O. BOX 863  
TRENTON, NJ 08625**



**THIS POSTING IS ONLY OPEN TO THE FOLLOWING:**

- ☐ Current Department of Corrections employees who are permanent in a competitive title, or a Civil Service Commission-approved non-competitive title, as a promotional or lateral opportunity, subject to current promotional and hiring restrictions
- ☐ State employees who are permanent in a competitive title, or a Civil Service Commission-approved non-competitive title, as a promotional or lateral opportunity, subject to current promotional and hiring restrictions
- ☒ Interested individuals who meet the stated requirements

**Issue Date:** March 8, 2024

**Posting No.:** 92-24

**TITLE:** Accountant 1

**SALARY:** \$68,806.17 - \$97,679.61

**LOCATIONS:** Central Office, Office of Financial Management, Bureau of Accounting and Revenue – Trenton, NJ

**JOB DESCRIPTION:** Under the direction of a supervisory officer in a state department, institution, or agency supervises the work of an accounting unit, or, personally is responsible for a complex accounting program; does related work as required.

**REQUIREMENTS**

**NOTE:** Applicants must meet one of the following or a combination of both experience and education. Thirty (30) semester hour credits are equal to one (1) year of relevant experience.

Seven (7) years of professional accounting or auditing experience, including or supplemented by twenty-one (21) semester hour credits in professional accounting courses which may include courses in municipal and government accounting.

**OR**

Possession of a bachelor's degree from an accredited college or university including or supplemented by twenty-one (21) semester hour credits in professional accounting courses which may include courses in municipal and government accounting; and three (3) years of the above-mentioned experience.

**OR**

Possession of a valid certificate as a Certified Public Accountant (CPA) or Registration as a Public Accountant issued by the New Jersey State Board of Accountancy; and three (3) years of the above-mentioned experience.

**PLEASE INCLUDE RESUME AND COPY OF TRANSCRIPTS/CERTIFICATIONS (UNOFFICIAL COPIES ARE ACCEPTABLE) IN YOUR RESPONSE. POSTING TITLE AND NUMBER MUST BE INCLUDED IN THE SUBJECT LINE OF YOUR E-MAIL. ALL ATTACHMENTS MUST BE SENT IN PDF OR WORD FORMAT ONLY. ADDITIONALLY, YOU MUST PROVIDE YOUR E-MAIL ADDRESS. TO BE CONSIDERED, RESPONSES MUST BE POSTMARKED NO LATER THAN MARCH 22, 2024.**

Forward Response To:

Civilian Recruitment – Office of Human Resources  
Central Office Regional Personnel Services, Region 6  
P.O. Box 863  
Trenton, NJ 08625-0863

**Emailed resumes are to be sent only to:**

**Civilian.Recruitment@doc.nj.gov**